



# MEETING MINUTES

## OPEN PUBLIC COMMENT:

- ✓ Mayor Boaz opened with Public Input at 5:30PM
  - There was no public comment.
  - Mayor Boaz closed Public Input at 5:45PM
- ✓ Mayor Boaz opened the Public Hearing at 5:45PM
  - For Second reading at tonight’s council meeting for Ordinance 418: Entitled “An Ordinance of the City of Parsons Zoning Map to Rezone Property Located at West Third St and South Florida Avenue (Brandon and Laura Scates Property) from B-1 (General Business) District to R-1 (Low Density Residential) District”
  - There was no public in attendance for hearing
  - Mayor Boaz closed Public Hearing at 6:00PM
- ✓ During Public Comment segment, Lee Villaflor gave an update to the city council from TDOT Multimodal Grant Public Hearing that was held prior to this meeting.

## CALL TO ORDER AND ROLL CALL BY THE RECORDER:

- ✓ Mayor Boaz called the meeting to order at 6:00 PM
- ✓ Roll was called by the Recorder; Quorum established

### PRESENT:

Kevin Cagle  
Marty Carrington  
John Odle  
Dale Reynolds  
Linda Taylor  
Jimmy Lynn Walker

### NOT PRESENT

Madison Cagle

### VISITORS:

Lee Villaflor, City Administrator  
Colleen Lawlor, City Recorder  
Rick Wood, City Attorney  
Wes Woodward, Public Safety Director

## READING OF THE MINUTES OF PREVIOUS MEETINGS BY RECORDER, FOR APPROVAL OR CORRECTION:

Motion: Kevin Cagle to dispense with reading of and approve previous meeting minutes

Second: Marty Carrington

Vote: Approved 6-0 (Madison Cagle, absent not voting)



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## APPROVE FINANCIAL REPORTS THRU DECEMBER 2023:

Motion: Dale Reynolds

Second: Jimmy Lynn Walker

Vote: Approved 6-0 (Madison Cagle, absent not voting)

## COMMUNICATIONS FROM THE MAYOR:

- ✓ Lee Villaflor handed out Project Update List to city council members

## NEW BUSINESS

A: Discuss/Approve First Reading of Ordinance 419: Entitled “An Ordinance of the City of Parsons to establish a charge for false emergency alarms which were not caused by a violent act of nature”

- Kevin Cagle made a motion to approve this ordinance with the recommendation of City Attorney, to add into fourth alarm: include all court costs and attorney fees on this ordinance.
- Motion seconded by Marty Carrington
- Vote by Roll Call: Approved 6-0 (Madison Cagle, absent not voting)

B: Discuss/Approve Resolution 02052024-01: Resolution to apply for Tennessee Department of Commerce and Insurance (TDCI) and the Tennessee State Fire Marshalls Office (SFMO) – Volunteer Firefighter Equipment and Training Grant Program

- Dale Reynolds made a motion to approve this resolution as presented
- Motion seconded by Jimmy Lynn Walker
- Vote by Roll Call: Approved 6-0 (Madison Cagle, absent not voting)

C: Discuss/Approve Resolution 02052024-02: Resolution to apply for Firehouse Subs Grant

- Kevin Cagle made a motion to approve this resolution
- Motion seconded by Dale Reynolds
- Correction was made to this resolution to update correct grant amount of \$30,123.45
- Vote: Approved 6-0 (Madison Cagle, absent not voting)



# MEETING MINUTES

D: Discuss/Approve Resolution 02052024-03: A Resolution Authorizing the Creation of the City of Parsons Blight Grant Program

- Jimmy Lynn Walker made a motion to approve this resolution
- Motion seconded by Dale Reynolds
- Discussion ensued
- Vote by Roll Call: Approved 5-1 (John Odle-NO and Madison Cagle, absent not voting)

E: Discuss/Approve Resolution 02052024-04: A Resolution Authorizing the Filing of a 2024 Tennessee Department of Health Healthy Built Environment Project Grant

- Dale Reynolds made a motion to approve this resolution
- Motion seconded by Jimmy Lynn Walker
- Vote: Approved 6-0 (Madison Cagle, absent not voting)

## OLD BUSINESS

A: Second Reading of Ordinance 418: Entitled “An Ordinance of the City of Parsons Zoning Map to Rezone Property Located at West Third St and South Florida Avenue (Brandon and Laura Scates Property) from B-1 (General Business) District to R-1 (Low Density Residential) District”

- Pubic Hearing was held prior to this meeting with no attendees
- Kevin Cagle made a motion to approve this ordinance
- Motion seconded by Marty Carrington
- Vote: Approved 6-0 (Madison Cagle, absent not voting)

## ADJOURN

- Motion to adjourn meeting made by John Odle
- Seconded by Marty Carrington
- Vote: All Ayes

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Tim David Boaz, Mayor

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Colleen Lawlor, City Recorder