



MEETING MINUTES

OPEN PUBLIC COMMENT:

- ✓ Mayor Boaz opened the Public Comment at 5:45PM
 - There was no public in attendance for hearing
- ✓ During Public Comment segment:
 - Lee Villaflor showed pictures of the completed sidewalk project at the Parsons Regional Park
 - Colleen Lawlor showed a prototype of the new city website that is currently under construction

CALL TO ORDER AND ROLL CALL BY THE RECORDER:

- ✓ Mayor Boaz called the meeting to order at 6:00 PM
- ✓ Roll was called by the Recorder; Quorum established

PRESENT:

Kevin Cagle
Marty Carrington
John Odle
Dale Reynolds
Linda Taylor
Jimmy Lynn Walker

NOT PRESENT

Madison Cagle

VISITORS:

Lee Villaflor, City Administrator
Colleen Lawlor, City Recorder
Wes Woodward, Public Safety Director

READING OF THE MINUTES OF PREVIOUS MEETINGS BY RECORDER, FOR APPROVAL OR CORRECTION:

Motion: Dale Reynolds to dispense with reading of and approve previous meeting minutes

Second: Marty Carrington

Vote: Approved 6-0 (Madison Cagle, absent not voting)

APPROVE FINANCIAL REPORTS THRU JANUARY 2024:

Motion: Kevin Cagle

Second: Jimmy Lynn Walker

Vote: Approved 6-0 (Madison Cagle, absent not voting)



MEETING MINUTES

COMMUNICATIONS FROM THE MAYOR:

- ✓ Lee Villaflor handed out Project Update List to city council members
- ✓ Next month we will distribute to the city council an additional financial report
 - Balance Sheet – This report shows balances in bank accounts, etc.
 - Summary Fin. Statement – This report spotlights revenues and compares budget with actual.
 - Statement of Expenditures and Encumbrances – This report spotlights expenditures and compares with budget and actual.
- ✓ Kevin Cagle asked for an update on Verizon Tower. At this time, there is no activity to report.

Parks and Recreation Director Selection:

Three members of the Parks and Recreation Committee (Wayne Lyles, Teresa Brasher and Ginger Teague), Vice Mayor Kevin Cagle and City Administrator Lee Villaflor held interviews for four Parks and Recreation Director Candidates. The committee nominated Zach Epperson to be selected for approval to hire.

Kevin Cagle made a motion to offer the Parks and Recreation Director position to Zach Epperson at a rate of an annual salary of \$42,500.00. Motion seconded by Jimmy Lynn Walker. Vote by Roll Call: Approved 6-0 (Madison Cagle, absent not voting).

Healthy Built Environment Grant:

The City of Parsons applied for the 2024 Healthy Built Environment Grant in the amount of \$80,000.00 for the installation of lights on the ADA section of the walking trail. This grant will improve safety in the later afternoon on into the evening when the sun sets for walkers. City council member Kevin Cagle said a female that uses the walking trail is afraid to walk at night with current lighting. Council member Linda Taylor does not feel safe walking at night right now.

NEW BUSINESS

- A: Discuss/Approve re-nomination of current member John Hayes representing the City of Parsons on the Decatur County Equalization Board
- Dale Reynolds made a motion to approve John Hayes to represent the City of Parsons Decatur County Equalization Board.
 - Motion seconded by Marty Carrington
 - Vote: Approved 6-0 (Madison Cagle, absent not voting)



MEETING MINUTES

NEW BUSINESS (cont'd)

B: Discuss/Approve Resolution 03042024-01: A resolution authorizing the City of Parsons to participate in the “Safety Partners” Matching Grant Program

This grant is intended to purchase two sets of turnout gear for the Fire Department. Total Grant \$3000.00 with 50% match paying \$1500.00.

- Kevin Cagle made a motion to approve this resolution as presented
- Motion seconded by Dale Reynolds
- Vote by Roll Call: Approved 6-0 (Madison Cagle, absent not voting)

C: Discuss/Approve Resolution 03042024-02: A resolution authorizing the Mayor to file for a 2024 CDBG grant to improve the Parsons Regional Park.

This grant is intended to make a passive park out of the wetland area at the Parsons Regional Park

- Dale Reynolds made a motion to approve this resolution
- Motion seconded by Jimmy Lynn Walker
- Vote by Roll Call: Approved 6-0 (Madison Cagle, absent not voting)

OLD BUSINESS

A: Second Reading of Ordinance 419: Entitled “An Ordinance of the City of Parsons to establish a charge for false emergency alarms which were not caused by a violent act of nature”

- Kevin Cagle made a motion to approve this ordinance
- Motion seconded by Marty Carrington
- Vote: Approved 6-0 (Madison Cagle, absent not voting)

ADJOURN

- Motion to adjourn meeting made by Marty Carrington
- Seconded by Jimmy Lynn Walker
- Vote: All Ayes

Tim David Boaz, Mayor

Colleen Lawlor, City Recorder