

## **Regular Board Meeting, November 7, 2011**

The Parsons City Council met for its regular monthly meeting, Monday, November 7, 2011 at 6:00 p .m. at the City meeting room. Mayor Tim David Boaz called the meeting to order.

Roll Call:

Present

Absent

Dwight Lancaster

Joseph Fisher

Marty Carrington

Kevin Cagle

Mark Davis

Danny Mills

Bobby Rainey

Motion by Kevin Cagle to accept the minutes, and dispense with the reading of the minutes from last month's meeting as sent out. Second by Mark Davis

Vote: All Ayes

Motion by Mark Davis to approve financial reports for September as sent out. Second by Joseph Fisher Vote: All Ayes

Community Forum: Mr. John Poole, CPA, came before the City Board to talk about the annual audit. Mr. Poole stated the audit is a require audit by the State of Tennessee. We make sure that we put everything in the audit in the correct format that they want. We looks at the City's policies and procedures that the employees are following making sure that we are doing the things for a financial stand point to safe guard the City's assets. We look at the amounts being bill where that is from local sales tax, property tax, utility billing to make sure we are getting the proper amounts that we are suppose to be getting. You are not always going to get a 100% payment, but the City does a really good job managing that risk on the utility side we see appropriate cut offs. That says the same thing on the expenditures sides the money that the this board approves the city to spend through the city's annual budget we look at the expenditures to make sure that they all relate to City Business.

We did not come across anything, and we look at quite a lot of them. We look also at appropriate documentation, sign-off by supervisors, and make sure everything is in order, and once again nothing came that would give us any concern. This year has been a really tough year for utilities. A lot of Municipal's have had to raise prices, but your City does not have the concern that every city has had. You guys have always been good stewards raising rates, as you need to etc., and following the State's rules The City is in really good financial condition even given the slower economic conditions we have had the last few years.

Presentations: none

Lisa Hankins with the REDI group came before the board to gives us a run down on REDI group. REDI group was from out of 12 counties in West Tennessee. Goals to increase the educational group create jobs, and the quality of life. We believe that there is strength in numbers, which was the reason behind the REDI group. Each community

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was to invest \$15,000.00, which was used to hire staff. Since that time in March 2010 we have been able to raise a million nine hundred fifty dollars. Part of this money is from a grant. We are now a staff of twelve. Education and work development was our number one priority. We want to help each community to be better leaders. We launched our first digital factory working with the Director, Shane Bridges. We have created sixteen jobs since July. This training program helps the students by getting them jobs that lets them work with on line with companies. These jobs can fit any schedule. W ages have been from \$6.00 to \$15.00 an hour. We have been doing some things with the Ayers Foundation in funding education to different people. We recently received a grant to help people to launched new businesses. We are looking for people who will volunteer their time to help people to launched new businesses. These people could be CPA's, Financial Experts, and Successful Business people willing to help. We will be advertising for these people soon.

Communications from Mayor:

### **New Business:**

**I: Resolution No. 11-07-2011-1 A Resolution authorizing the adopting of a Debt Policy.** Motion to approve this Resolution adopting a Debt Policy for the City of Parsons- by Dwight Lancaster- Second by Kevin Cagle.

Vote:

Dwight Lancaster-Aye

Bobby Rainey -Aye

Joseph Fisher -Aye

Marty Carrington -Aye

Kevin Cagle-Aye

Mark Davis-Aye

Danny Mills-Aye

Mayor asked Mr. Poole CPA to explain some of the terms that were in the debt policy for the board. Mr. Poole stated that this is a policy that the Board can change at any time. It does not limit or restrict anything that the board needs to do. Mr. Poole states that it is one of the good ideals that doesn't hurt to do. The State Comptroller's Office is requiring City's to do this. It is to be look at each year, and to be reviewed.

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**II: Policy change on Christmas Holidays for this Year.** Mayor stated that some of the employees were looking at how many days the office would be closed since Christmas falls on a Sunday, and the policy allows two days off, and we feel that we should not be out of the office that many days. We would like to take off December 26, 2011, for Christmas, and to take the other day off for Good Friday that falls on April 6, 2012.

Motion to approve this change in policy this year by Mark Davis Second by Joseph Fisher

Vote: All Ayes

Motion to adjourn by Mark Davis Second by Joseph Fisher Vote: All Ayes.

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Tim David Boaz, Mayor

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Judy Daugherty, City Recorder