

REGULAR BOARD MEETING OF PARSONS CITY COUNCIL

May 1, 2023

The Parsons City Council met for its regular monthly meeting in the city council room. Mayor Tim David Boaz called the meeting to order. Roll was called by City Recorder. Six of the seven council members were in attendance and the quorum was present.

Present

Kevin Cagle
Marty Carrington
John Odle
Dale Reynolds
Linda Taylor
Jimmy Lynn Walker

Absent

Madison Cagle

Visitors

Lee Villaflor, City Administrator
Colleen Lawlor, City Recorder
Wes Woodward, Public Safety Director
Ricky L Wood, City Attorney
Charles Taylor, Director, Chamber of Commerce

Dale Reynolds made a motion to approve and dispense reading of previous meeting minutes. Second by Marty Carrington. Motion Carried. Vote: All Ayes. Motion passed unanimously.

Kevin Cagle made a motion to approve financial statements for March 2023. Second by Dale Reynolds. Motion Carried. Vote: All Ayes. Motion passed unanimously.

Community Forum:

Charles Taylor gave a recap and update from the Chamber of Commerce.

- The annual Coon Hunt was in April and was a big success!
- River traffic will be increasing with summer coming.
- The Parsons Regional Park is packed, and all looks good!
- Summer is looking to be a great season for the city.

Reports from communities, councilmen, and other officers:

Completion of Elected Officials Training – April 2023

All the city council members completed the required 16-hours of state training in April 2023. Certificates were handed out and are attached to these minutes.

Transfers for the Month – April 2023:

A list of transfers completed in the month of April 2023 was distributed to the council members and is attached to the minutes.

Generator Update:

Graves and Graves has completed all they can do until the generator arrives. Estimated delivery date for the generator is June 2023.

Communications from the Mayor:

Decatur County Equalization Board Member Update

John Hayes has been nominated (by Steve Glass, Decatur County Property Assessor) to replace John Odle on the Decatur County Equalization Board. John Odle made a motion to approve this nomination. Seconded by Marty Carrington. No further discussion, the motion was approved 6-0 (Madison Cagle absent and not voting).

New Business:

- (A) First Reading of Ordinance 412 – An Ordinance of the City of Parsons, Tennessee Adopting the Annual Budget for the Fiscal Year Beginning July 1, 2023 and Ending June 30, 2024 and Establishing New Tax Rate for Fiscal Year 2023/2024 (New Tax Rate Proposed at \$0.70)

Discussion ensued. Kevin Cagle made a motion to accept this motion as presented. Second Marty Carrington. Motion Carried. Vote by Roll Call: All Ayes (Madison Cagle absent and not voting). Motion passed unanimously.

- (B) First Reading of Ordinance 413 – An Ordinance Amending Ordinance 403: An Ordinance of the City of Parsons, Tennessee Adopting the Annual Budget for the Fiscal Year Beginning July 1, 2022 and Ending June 30, 2023 and Establishing New Tax Rate for Fiscal Year 2022/2023

Discussion ensued. Dale Reynolds made a motion to accept this motion as presented. Second John Odle. Motion Carried. Vote by Roll Call: All Ayes (Madison Cagle absent and not voting). Motion passed unanimously.

- (C) Resolution No 05012023-1: A Resolution for the City of Parsons to Apply for Tennessee Housing Development Agency's 2023-2026 HOME Grant

Discussion ensued. Dale Reynolds made a motion to accept this resolution as presented to allow the City of Parsons to apply for this grant. Second Marty Carrington. Motion Carried. Vote by Roll Call: All Ayes (Madison Cagle absent and not voting). Motion passed unanimously.

Old Business:

- (A) Liquor Ordinance Update:

City Attorney Ricky Wood had the floor and gave assessment from their reviews.

- The City of Parsons had three applications turned in within the time frame allowed under city ordinance.
- All three applicants paid the \$1000.00 non-refundable fees.
- All three applications have been reviewed by Police Chief Wes Woodward and City Attorney Ricky L Wood

The three applicants are as follows:

Three Seas Properties

- Passed background checks and verifications.
- Proposed property met geographical restrictions set forth in the ordinance.
- No issues or concerns found.

RP13 Spirits LLC

- Passed background checks.
- Proposed property met geographical restrictions set forth in the ordinance.
- Found issues/concerns on application – see listing below.

Issues/Concerns were found on application:

1. (Pg 1 on application) Mr. Patel put name his down as applicant
2. (Pg 1 on application) Mr. Patel checked that it was a limited liability company
 - a. RP13 Spirits is the LLC; not Mr. Patel
3. (Pg 1 on application) Mr. Patel did not put down the name of the owner of the LLC
 - a. The charter was pulled for RP13 Spirits LLC and it is a one member organization
4. (Pg 2 on application) Mr. Patel is listed as owner of this property
 - a. The deed was pulled and shows three owners for this property

Ways to correct:

1. Correct the applicant name to the LLC (page 1)
2. Owner of business needs to be Mr. Patel (page 1)
3. Owners of property need to be listed (page 2)

Shree Mahant Food Corporation

- Passed background checks.
- Proposed property met geographical restrictions set forth in the ordinance.
- Found issues/concerns on application – see listing below

Issues/Concerns were found on application:

1. On Charter - Applicant listed proposed property as 712 Tennessee Ave, North
 - a. There is no such address
2. (Pg 1 on application) Mr. Patel owner is correct; but his wife is co-owner.
3. (Pg 2 on application) #7 – Applicant is MEGA LIQUOR
 - a. Unsure if this is another corporation, a DBA, or if it is this corporation
4. (Pg 2 on application) #8 – Applicant mailing address is 100 Georgia Ave, North, Parsons TN, 38363
 - a. There is another address in the application that is an Illinois address. Not sure which is correct – and the addresses need to be consistent.
5. (Pg 3 on application) #2 – Lists of names, addresses and businesses within the past ten (10) years
 - a. “Self Employed” is listed in this section – and not clarified.
6. (last page of application) #8 – List current employment information
 - a. “Self Employed” is listed in this section, no length of employment is written – and is not filled out

Ways to correct:

1. Correct Charter (amend with the State of TN)– property address to 712 Tennessee, South
2. Add wife as co-owner to application (page 1)
3. #7 (page 2) Name of the business will need to be clarified

- a. If this business is going to be ran in the corporation name then it needs to be listed as Corporation doing business as Mega Liquors.
4. #8 (page 2) Addresses need to be consistent throughout the application.
5. #2 (page 3) – Needs to be amended and clarified.
6. #8 (page 3) – Needs to be filled out will all information asked of

Motion made by Kevin Cagle to accept the one (1) correct application – Three Seas Properties and give Certificate of Compliance to. And not accept the other two (2) applicants – RP Spirits13 and Shree Mahant Food Corporation, but allow fifteen (15) days for them to correct their applications and re submit since these applicants returned all paperwork in on time. Then do the lottery on the 2 applicants at next month’s meeting. Seconded by Dale Reynolds. Motion Carried. Vote by Roll Call: All Ayes (Madison Cagle absent and not voting). Motion passed unanimously.

(B) Approval of Verizon Tower Contract:

No action on this item tonight. Will re-present at the next council meeting.

(C) Second Reading of Ordinance 411 – An Ordinance Amending FY2022/2023 Budget to pay off Tennessee Municipal Bond Fund (Parsons Municipal Building)

Discussion ensued. John Odle made a motion to approve this first reading of this ordinance as presented. Seconded by: Dale Reynolds. Vote by Roll Call: All Ayes (Madison Cagle absent, Linda Taylor had to leave meeting due to sickness and not voting). Quorum present. Motion passed unanimously.

Motion to adjourn by Dale Reynolds. Motion was seconded. Vote: All Ayes

Tim David Boaz, Mayor

Colleen Lawlor, City Recorder