



MEETING MINUTES

PUBLIC INPUT:

Charles Taylor, Decatur County Chamber/Economic Development gave an update to the council

- The Raccoon Hunt is coming up - this weekend!
- JECD will have their next meeting on April 22, 2025. All council members are invited to attend. Decatur County Mayor, Mike Creasy will give his "State of the County" Address.

CALL TO ORDER AND ROLL CALL BY THE RECORDER:

Mayor Boaz called the meeting to order at 6:00 PM
Roll was called by the Recorder; Quorum established

PRESENT:

Kevin Cagle
Madison Cagle
Marty Carrington
John Odle
Dale Reynolds
Linda Taylor

NOT PRESENT

Jimmy Lynn Walker

VISITORS:

Lee Villaflor, City Administrator
Colleen Lawlor, City Recorder
Rick Wood, City Attorney
Wes Woodward, Public Safety Director
Charles Taylor, Decatur County Chamber
Natasha Varnick, The Newsleader

READING OF THE MINUTES OF PREVIOUS MEETINGS BY ADMINSTRATOR, FOR APPROVAL OR CORRECTION:

Motion: Dale Reynolds to dispense with reading of and approve previous meeting minutes

Second: John Odle

Vote: Approved 6-0 (Jimmy Lynn Walker absent and not voting)

APPROVE FINANCIAL REPORTS THRU FEBRUARY 2025:

Motion: Madison Cagle

Second: Marty Carrington

Vote: Approved 6-0 (Jimmy Lynn Walker absent and not voting)

REPORTS FROM COMMITTEES, COUNCILMEN, AND OTHER OFFICERS



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A) COMMUNICATIONS FROM THE MAYOR:

- a. Jim Ayers, a great man, passed away last week. Our community will miss him quite a bit. He has been a real inspiration for most people around here. We sure will miss him. *Mayor Boaz held a moment of silence in remembrance of Mr. Ayers.*

B) PROJECT UPDATES: Lee Villaflor gave an update on the current projects. TLM sent the most recent progress report and all council members received a copy prior to this meeting.

- a. ARP Sewer Project (Pipe Bursting): Construction is in progress and is currently estimated to be 50% completed.
- b. ARP Water Plant Project (Drinking water): During excavation, we ran into a few obstacles. Line sizes and locations were different from the original drawings. This project came in under budget, therefore funds are available to take care of these issues.
- c. TAM (Tennessee Association of Museums Grant (Municipal Building Roof Replacement)): weather permitting, anticipated construction start date within 30 days
- d. TDOT (Multimodal Grant): TLM has submitted preliminary Right of Way plans to TDOT.
- e. 2024 CDBG (Passive Park): Design in process. TLM has sent the design back to the architect for revisions. City of Parsons anticipates to receive a new update in April.
- f. PHMSA Gas Grant: No new update
- g. SRF - 4th St Lift Station:
 - i. City of Parsons received an email with an update on this project. SRF is requesting additional information from TLM:
 1. SRF requested confirmation that TLM has permission from the City of Parsons to work on this project and to do the design work.
 2. SRF requested the City of Parsons utility rates from July 2014 (last time City of Parsons adopted rate change for sewer)
- h. FEMA (2019 Hazardous Mitigation) Generator Grant: No new updates.
- i. USDA Truck grant: No new updates. City of Parsons received one of the four trucks that were approved with this grant. City of Parsons will contact USDA for additional assistance.

C) Council Member John Odle inquired about a sewer manhole on Bible Hill that flooded last week. Lee stated that multiple manholes overflowed due to the heavy rain from last week. He started making overflow reports today to send into TDEC. Because the Governor declared an emergency, the City of Parsons does not get any adverse marks in this period. The main line that runs along Glassworks behind Food Giant along with the creek and that area gets such an inflow when we get floods. City of Parsons has not had any complaints about sewer going into houses. The current house in question has had flapper issues in the past.



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- D) Council Member John Odle also inquired about the public alley that is blocked by several cars located Ezra and Rains St. The people blocking the alley have already had two visits from the Police Department. Parsons Police will follow up on this alley.
- E) FY2025-2026 Budget Planning Update
- a. City of Parsons was supposed to have a certified tax rate by now but have not received it yet.
 - i. An email was sent to the State and the Property Assessor to see if we can find out when we will receive this information.
 - b. A Budget draft was given to all council members to review and provide any additional information or changes this month before we are ready to approve the first reading next month.
 - i. We will need the certified tax rate before voting on this Budget.

NEW BUSINESS

- A) Approve Library Board Member Appointment
- a. Johnnye Kay Maness is resigning from the Parsons Library Board
 - b. Lucinda Carrington was recommended to fill Ms. Johnnye Kay's vacant position
 - i. Motion made by Madison Cagle to approve Lucinda Carrington's appointment to the Parsons Library Board effective immediately.
 - ii. Motion was seconded by John Odle
 - iii. Vote by : Approved 5 Yes, 1 Pass, 1 Absent and not voting (Jimmy Lynn Walker absent and not voting, Marty Carrington passed and not voting)

OLD BUSINESS

- A) Discuss Blight Program:
- a. East Second/Old Perryville Rd will be the next house to be torn down. There is a backhoe sitting on the property ready to proceed with an anticipated start and completion date of next week.
 - b. This will be the 4th house completed from this project. All approved houses will need to be torn down by July 1st to be eligible to receive city match.



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B) Discuss Grice Property:

- a. There are a couple of antique vehicles of value left on this property, and we have been approached to sell these vehicles. It is the best interest of the city to bid these out to sell to the highest bidder later on, possibly this summer.

C) Approve bids: Sale of old City Hall

- a. Two bids were received last month:
 - i. Jeremy and Beth Adams: Letter was written for consideration and bid offer of \$5,000.00
 - ii. Gwen Dale Moody: Bid offer of \$15,000.00 (no letter for consideration was given)
- b. Last month, the city council had further questions on the plans Gwen Dale Moody was wanting to do with the old city hall and decided to hold this approval until this month.**
- c. Lee Villaflor spoke to Gwen Dale. He couldn't attend this meeting but gave permission to provide information on what his plans would be if he was able to purchase the old City Hall. He wants to demo the building that is currently there and build back a retail business. According to the survey, the east side of the building has no access at all. Mr. Gwen Dale wants to tear down the existing structure and build it back to allow equal distance on all sides of the property line.
- d. Lee Villaflor made a recommendation to the council to approve Gwen Dale Moody's bid as the highest bidder and sell him as what was presented.
 - i. Motion made by Kevin Cagle to accept Gwen Dale Moody's bid and sell the old City Hall to him at \$15,000.00 bid offer.
 - ii. Motion seconded by Dale Reynolds
 - iii. Vote by Roll Call: Approved 5 Yes, 1 Pass, 1 Absent and not voting
 1. Linda Taylor – Yes
 2. Madison Cagle – Yes
 3. Kevin Cagle – Yes
 4. Jimmy Lynn Walker – Absent, not voting
 5. Dale Reynolds – Yes
 6. John Odle – Pass
 7. Marty Carrington – Yes



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- D) Approve Purchase of Equipment from funds received from TN State Fire Marshall Grant
- a. Parsons Fire Department received \$42,000.00 from TNSFM Grant to purchase needed equipment for the fire department.
 - b. Bids were requested for SCBA, as per the Purchasing policy in the city's charter
 - c. Safe Industries submitted sealed bid for \$39,425.00
 - i. 4 SCBA's with extra bottles
 - ii. 16 Ft Roof Ladder
 - iii. Pike Pole
 - d. Motion to authorize funds to purchase these items from this grant made by Kevin Cagle
 - e. Motion Seconded by Marty Carrington
 - f. Vote By Roll Call: Approved 6-0
 - i. Linda Taylor: Yes
 - ii. Madison Cagle: Yes
 - iii. Kevin Cagle: Yes
 - iv. Jimmy Lynn Walker: Absent and not voting
 - v. Dale Reynolds: Yes
 - vi. John Odle: Yes
 - vii. Marty Carrington: Yes

ADJOURN

Motion to adjourn meeting made by Marty Carrington. Second by Madison Cagle. Vote: All Ayes

Tim David Boaz, Mayor

Colleen Lawlor, City Recorder