



MEETING MINUTES

PUBLIC HEARING AND PUBLIC COMMENT:

Mayor Boaz opened public comment at 5:45PM. No public comment during this meeting and Mayor Boaz closed Public Comment at 6:00 PM to start the City Council Meeting.

CALL TO ORDER AND ROLL CALL BY THE RECORDER:

Mayor Boaz called the meeting to order at 6:00 PM

Roll was called by the Recorder; six council members were present and one was absent; quorum was established.

PRESENT:

Kevin Cagle
Marty Carrington
John Odle
Dale Reynolds
Linda Taylor
Deborah Walker

NOT PRESENT

Madison Cagle

VISITORS:

Lee Villaflor, City Administrator
Colleen Lawlor, City Recorder
Rick Wood, City Attorney
Wes Woodward, Public Safety Director
Danny Haynes and Natasha Varnick, TNL
Charles Taylor, Chamber of Commerce

READING OF THE MINUTES OF PREVIOUS MEETINGS BY RECORDER, FOR APPROVAL OR CORRECTION:

Motion: Dale Reynolds to dispense with reading of and approve of previous meeting minutes

Second: John Odle

Vote: Approved 6-0 (Madison Cagle, absent and not voted)

APPROVE FINANCIAL REPORTS THRU NOVEMBER 2025:

Motion: Kevin Cagle

Second: Marty Carrington

Vote: Approved 6-0 (Madison Cagle, absent and not voted)

REPORTS FROM COMMITTEES, COUNCILMEN, AND OTHER OFFICERS

A) HANGER LEASE UPDATE:

- a. Charles Taylor gave update to the council regarding the proposed operations the Chamber of Commerce will handle the Hanger lease with the City of Parsons.
- b. Tennessee Songwriters contest is confirmed at the Hanger on February 7, 2026.



MEETING MINUTES

- B) **PROJECT UPDATES:** Lee Villaflor gave an update on the current projects.
- a. ARP Sewer Project (Pipe Bursting): Final punch list has been completed. The process of closing out the project has commenced.
 - b. ARP Water Plant Project (Drinking water): Final inspection is scheduled for January 15, 2026.
 - c. TDOT (Multimodal Grant): TLM has obtained Title Opinions from the City's Attorney. TLM requested Plats and Descriptions from the Surveyor based on the Attorney's Title Opinions. TLM commenced work on the Construction Plan for submission for the final review.
 - d. 2024 CDBG (Passive Park): TLM and RSA submitted plans and specifications for ECD review on December 2. TLM received an approved NPDES General Construction Permit. TLM followed up with SWTDD regarding the plan and specification review from ECD.
 - e. PHMSA Gas Grant: No new update
 - f. SRF - 4th St Lift Station: The project is scheduled to bid on January 13, 2026, at 10:00AM.
 - g. FEMA (2019 Hazardous Mitigation) Generator Grant: No new update.
 - h. TN Arts Grant (Hanger Roof Repair and Pavillion Installation): Anchors for the pavilion arrived. Contractors were notified and can start any time.
 - i. BCBS Healthy Place Grant: Received final word, we did not get this grant. We were told to reapply next year when it re-opens.

Lee Villaflor also gave an update on Decaturville's master meter relocation project. The city is not funding this project, but it is involved with it. They have started construction on this project, and you may see them working if you drive down 641 to Decaturville.

City of Parsons has started the application process for an LPRF grant to help fund a memorial/liberty park on the south grassy area at Parsons Municipal Building.

NEW BUSINESS

- A) Approve First Reading: Ordinance – An Ordinance to Amend the Municipal Zoning Ordinance for Parsons, Tennessee: Adopting New Standards for Manufactured Homes
- a. Motion to approve this ordinance as presented made by Dale Reynolds
 - b. Motion seconded by John Odle
 - c. Vote by Roll Call: 6 ayes, 0 opposed (Madison Cagle absent, not voting)
 - d. Motion passed unanimously



MEETING MINUTES

OLD BUSINESS

- A) GSM demolition update: (Emergency purchase)
- a. Final insurance inspection was done on December 9, 2025. Insurance was pleased and said everything looked good.
- B) Approve: City of Parsons Hanger for Performing Arts proposed lease to Decatur County Chamber of Commerce
- a. City attorney Rick Wood reviewed the lease and had no objections with this lease agreement
 - b. Motion to approve the Hanger lease to the Chamber of Commerce made by Kevin Cagle
 - c. Motion seconded by Marty Carrington
 - d. Vote by Roll Call: 6 ayes, 0 opposed (Madison Cagle absent, not voting)
 - e. Motion passed unanimously

ADJOURN

Motion to adjourn meeting made by Marty Carrington. Second by Dale Reynolds. Vote: All Ayes

Tim David Boaz, Mayor

Colleen Lawlor, City Recorder