



# MEETING MINUTES

## **PUBLIC HEARING AND PUBLIC COMMENT:**

Mayor Boaz opened public comment at 5:34PM. Residents in the Mount Carmel Community were in attendance. They wanted to re-visit their request for the availability of natural gas to their neighborhood. This last ice storm confirmed to them that natural gas is a need not a want for several reasons.

- 1) During long-term power outages and inaccessible roads, propane deliveries are not possible.
- 2) Water outages are frequent during outages.
- 3) If gas was available this community would use a considerable amount of natural gas – normal usage and emergency use.

Motion made by Kevin Cagle to have the City of Parsons Natural Gas look at the numbers to make this extension feasible, according to the city charter and codes. Motion seconded by Dale Reynolds. Vote: all ayes.

Mayor Boaz closed Public Comment at 6:12PM to start the council meeting.

## **CALL TO ORDER AND ROLL CALL BY THE RECORDER:**

Mayor Boaz called the meeting to order at 6:12 PM

Roll was called by the Recorder; six council members were present, and one was absent; quorum was established.

### PRESENT:

Kevin Cagle  
Marty Carrington  
John Odle  
Dale Reynolds  
Linda Taylor  
Deborah Walker

### NOT PRESENT

Madison Cagle

### VISITORS:

Lee Villaflor, City Administrator  
Colleen Lawlor, City Recorder  
Rick Wood, City Attorney  
Wes Woodward, Public Safety Director  
Danny Haynes, TNL  
Charles Taylor, Dec Co Chamber of Commerce

## **READING OF THE MINUTES OF PREVIOUS MEETINGS BY RECORDER, FOR APPROVAL OR CORRECTION:**

Motion: Dale Reynolds to dispense with reading of and approve of previous meeting minutes

Second: Marty Carrington

Vote: Approved 6-0 (Madison Cagle, absent and not voted)



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## APPROVE FINANCIAL REPORTS THRU JANUARY 2026:

Motion: Kevin Cagle

Second: John Odle

Vote: Approved 6-0 (Madison Cagle, absent and not voted)

## COMMUNICATIONS FROM THE MAYOR

Local Option Sales Tax Revenues have grown significantly since Mayor came into office. In 2002, the amount received was \$324,000.00 and now it is \$1,390,000.00 due to the additional sales in the community.

Mayor Boaz made a recommendation to the Budget Committee to cut property taxes in the next budget to in half from \$0.40 per \$100.00 assessed value to \$0.20.

Mayor Boaz reported that the City of Parsons received a collected total of \$19 million in grants over the last few years. The city has been fortunate to utilize these grants to help fund community projects.

## REPORTS FROM COMMITTEES, COUNCILMEN, AND OTHER OFFICERS

Charles Taylor from the Chamber of Commerce gave an update.

- 1) Rivertime Players will be having a play coming up in April "Arsenic and Old Lace"
- 2) Musical Impersonator Mike Walker will be at the Hanger on May 2<sup>nd</sup>. He has a show in Branson and is a wonderful performer!

## PROJECT UPDATES: Lee Villaflor gave an update on the current projects.

- a. ARP Sewer Project (Pipe Bursting): no new update
- b. ARP Water Plant Project (Drinking water): Contractor has addressed final punch list items and project closeout if ongoing.
- c. TDOT (Multimodal Grant): Initial contact forms have been submitted to the city for landowners to review and sign as the city meets with them to discuss easements needed for the project. TLM is preparing the excess land application for submission to TDOT. TLM is engaging with utilities regarding conflicts and is developing resolutions as part of the utility certification process. TLM will conduct meetings with landowners to discuss and demonstrate anticipated changes as requested by the city. TLM continues to work on the Construction Plan.
- d. 2024 CDBG (Passive Park): Project bid was February 25, 2026. Bid came in overbudget. TLM with CDBG to determine the next steps, most likely to make some design changes and rebid.
- e. PHMSA Gas Grant: No new update



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- f. SRF - 4<sup>th</sup> St Lift Station: Bids were opened. Awaiting Board approval of bids to proceed with project. City sent a good faith letter and resolution.
- g. FEMA (2019 Hazardous Mitigation) Generator Grant: Will remove from project updates as the city has not received any final word or ruling from the federal government.
- h. TN Arts Grant (Hanger Roof Repair and Pavillion Installation): The Pavillion shipped last week, and the contractor is scheduled to pour the anchors.
- i. LPRF Grant – Memorial/Liberty Park at Parsons Municipal Building: There will be a public input meeting for this grant held at Parsons Municipal Building council room on March 17, 2026, at 3:00PM.
- j. TN Department of Health Active Living Grant: The city is looking at a biking and walking path grant.

## NEW BUSINESS

- A) Approve First Reading: Ordinance – An Ordinance to Amend the City of Parsons Sewer Ordinance
  - a. Kevin Cagle made a motion to approve this ordinance as presented
  - b. Deborah Walker seconded the motion
  - c. Vote: 6 ayes, 0 opposed (Madison Cagle absent, not voting)
  - d. Motion passed unanimously
- B) Approve Resolution: Economic Development Transfer
  - a. Kevin Cagle made a motion to approve this ordinance as presented
  - b. Deborah Walker seconded the motion
  - c. Vote by Roll Call: 6 ayes, 0 opposed (Madison Cagle absent, not voting)
  - d. Motion passed unanimously
- C) Approve State Fire Marshall Grant:
  - a. John Odle made a motion to approve this grant as presented
  - b. Marty Carrington seconded the motion
  - c. Vote by Roll Call: 6 ayes, 0 opposed (Madison Cagle absent, not voting)
  - d. Motion passed unanimously



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- D) Approve State Fire Marshall Grant:
- Amount of grant \$47,200.00
  - John Odle made a motion to approve this grant as presented
  - Marty Carrington seconded the motion
  - Vote by Roll Call: 6 ayes, 0 opposed (Madison Cagle absent, not voting)
  - Motion passed unanimously
- E) Approve Capital Purchase – to put bid out:
- Fire Department – 2 SCBA’s and Turnout Gear
  - Kevin Cagle made a motion to put these items out for bid
  - Deborah Walker seconded the motion
  - Vote by Roll Call: 6 ayes, 0 opposed (Madison Cagle absent, not voting)
  - Motion passed unanimously
- F) Approve Resolution: Adopting the City of Parsons 2026-2027 Park Strategic Plan
- Dale Reynolds made a motion to approve this ordinance as presented
  - Marty Carrington seconded the motion
  - Vote by Roll Call: 6 ayes, 0 opposed (Madison Cagle absent, not voting)
  - Motion passed unanimously
- G) Approve application for THSO Grant:
- Police Department
  - Marty Carrington made a motion to approve this grant as presented
  - Linda Taylor seconded the motion
  - Vote by Roll Call: 6 ayes, 0 opposed (Madison Cagle absent, not voting)
  - Motion passed unanimously



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City of Parsons  
Regular Council Meeting  
Parsons Municipal Building – City Council Room  
Monday, March 2, 2026

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## OLD BUSINESS

- a. None

## ADJOURN

Motion to adjourn meeting made by Dale Reynolds. Second by Marty Carrington. Vote: All Ayes

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Tim David Boaz, Mayor

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Colleen Lawlor, City Recorder